



Residential, Commercial and Industrial Sectors (RCI) Technical Work Group (TWG)

Kansas Energy and Environmental Policy (KEEP) Advisory Group

Meeting #1: Conference Call Summary

July 8, 2008

Participants

TWG Participants

Shari Feist Albrecht, Kansas Department of Health and Environment (KDHE)
Chad Althouse, Larson Binkley, Inc.
Laura Bellman, MGP Ingredients, Inc.
Jim Boone, Northstar
Janet Buchanan, KS Corporation Commission (KCC)
Casey Cassias, BNIM Architects
Allen Dennis, Kansas City Power & Light
Cody Graber, Columbian Chemicals Company
Mike Granstaff, American Energy
Wayne Kachel, Frontier El Dorado Refining Company
Jim Ludwig, Westar
Greg Sanks, Spirit Aerosystems, Inc.
Bruce Snead, Kansas State University
Dave Springe, Citizens' Utility Ratepayer Board (CURB)

Nicole Van Velzen, KS Chamber of Commerce (*Substitute for Amy Blankenbiller*)

Bill Wentz, Wichita State University
Brent Wilkerson, Monarch Cement

Kansas State Representatives

Andy Hawkins, KDHE
Evan Maher, KS Governor's Office
Rick Brunetti, KDHE

CCS Staff

Tim Larson, Ross & Associates
Rob Greenwood, Ross & Associates
Tom Peterson, Center for Climate Strategies
Amy Wheelless, Ross & Associates

Public Participants

Larry Scheinpflug, Columbian Chemicals Company

Meeting Summary

Meeting Materials

All materials for the Residential, Commercial and Industrial Sector Technical Working Group (RCI TWG) will be available here: <http://www.ksclimatechange.us/RCI.cfm>. For this meeting, the following materials are posted:

- Meeting Notice & Agenda
- Meeting Presentation
- RCI Draft Catalog of State Policy Options
- RCI Draft Option Descriptions
- Kansas Draft Inventory and Forecast of GHG Emissions

These materials cover the majority of what was discussed at this meeting. The following notes summarize the discussion highlights and identified action items.

Welcome and Introductions

Tim Larson, Ross & Associates, will be the Center for Climate Strategies (CCS) facilitator for this TWG, and will help move the analysis and discussion of this TWG forward. Amy Wheelless, Ross & Associates, will also be helping the TWG's coordination. Shari Feist Albrecht is the KDHE liaison to this TWG. She works in the Office of the Director of the Division of Environment, and serves on KDHE's legislative team.

Logistical Information

Conference Calls

Much of the work that this TWG will do will take place on conference calls. The following are some guidelines to ensure the effectiveness of these calls:

- TWG members should call-in with the speaker code given to them.
- Public participants should call-in with the public code available on the website. Public participants will have a chance to introduce themselves at the beginning of meetings and to speak at the end of calls.
- During the calls, all participants should mute their phones to minimize background noise. For phones without mute buttons, participants can hit *6 to mute and unmute their phones. Facilitators have the ability to mute phones that are contributing significant background noise to a call; if this happens, *6 will unmute the phone and the participant can speak.
- For calls with significant public participation, the facilitators will use a system for those public participants wanting to provide input to "raise their hands." A public participant will hit *1 and when they are called on, the conference system will say "Mute off" for that participant.

Meeting Summaries

After each meeting, meeting summaries will be available on the public website for review by all. Major discussion points will be captured without personal attribution; action items will identify specific TWG members, as needed.

Schedule

- The expectation from the Governor's Offices is for the TWG groups to have 1-2 TWG meetings per month, depending on the KEEP schedule and other calendar considerations.
- The next meeting for the RCI TWG has been scheduled for July 15. A schedule for future meetings will be discussed on the next call.
- The next KEEP meeting will be August 5 and the following one will be December 9.
 - TWG members and the public are invited and encouraged to attend the KEEP meetings.
 - The KEEP meetings are all-day and each will be in a different city.

Structure, Roles and Processes

Tim Larson discussed the background, structure and roles of the TWGs and the process that the TWGs would be using to develop proposed state actions to address mitigation of greenhouse gas emissions. Major points from this presentation are as follows:

- Kansas Executive Order 08-03 established the Kansas Energy and Environmental Policy Advisory Group (KEEP), which then established five Technical Working Groups: Agriculture, Forestry and Waste; Energy Supply; Residential, Commercial and Industrial; Transportation and Land Use; and Cross-Cutting Issues.
- The TWGs will review the draft emissions inventory and forecast; review and develop a suite of possible policy actions and activities; develop initial proposals on these actions; and provide input to the KEEP for the final report.
 - The KEEP makes final decisions about whether to include options, but will make the recommendations of the TWGs part of their consideration.
 - The overall process for the KEEP is detailed in a memo available on the KEEP website: <http://www.ksclimatechange.us/ewebeditpro/items/O1F17424.pdf>
- The RCI TWG will consider policies that have potential to influence greenhouse gas emissions in the residential, commercial and industrial sector, such as energy efficiency improvement incentives, building codes and appliance standards.
- Members of the TWGs are expected to attend meetings, be supportive of the process, remain up-to-date on TWG information, and make objective contributions.
 - When speaking about the process to others (including the media), TWG members should speak only for themselves and not try to represent the opinions of the TWG as a whole or those of other members.
 - If TWG members are contacted by the media, please feel free to refer the media to KDHE (Shari Feist Albrecht) or CCS (Tim Larson).
 - In this process, silence is interpreted as consensus, so it is important that TWG members be assertive when they have another view or idea on an issue.
- During the meeting, no TWG members objected to having their membership in the TWG noted on the KEEP website.

Kansas Draft Inventory and Forecast of GHG Emissions

Tim Larson and Andy Hawkins briefly reviewed the draft emission inventory and forecast for Kansas, which is available on the RCI TWG website. Major discussion points of this presentation are as follows:

- The emissions inventory used established inventory methods, with a preference for Kansas-specific data when available, and includes all major emitting sectors.
- Specific emissions information related to the RCI TWG are outlined in the Executive Summary, in selected sections of the report and in Appendices B and D.
- Questions about or potential changes to this document will be collected by the TWG to discuss at future KEEP meetings.

Action Item: TWG members should review the draft emissions inventory for further questions and suggestions, and send those comments to Amy Wheelless at amy.wheelless@ross-assoc.com.

Catalog of RCI Sector Activities and Policies

Tim Larson discussed the draft catalog of state activities and policies that the RCI TWG will review, analyze and develop more fully over the coming months. Major discussion points of this presentation are as follows:

- An initial list of potential state actions has been developed for this TWG to review. This list has been informed by the catalog of actions developed by CCS when working with other state mitigation plans, as well as Kansas-specific and other government documents.
- The TWGs will develop a complete list of possible actions that the state could adopt or implement to mitigate greenhouse gases, prior to the August KEEP meeting.
- Each TWG will then prioritize a set of actions to recommend to the KEEP, based on criteria that includes amount of greenhouse gases the action would reduce, cost, externalities/co-benefits and feasibility issues.
- The projected GHG forecast for Kansas extends to 2025, but options that have impacts beyond that date could also be considered by this group. Both short-term and long-term actions should be considered.
- A few website resources (listed below) were mentioned on the call that provide information on actions, policies and programs being implemented in other states related to GHG emissions reduction and energy use reduction in the RCI sector. RCI TWG members are encouraged to share useful resources with other members of the TWG.
 - Database of State Incentives for Renewable Energy and Efficiency (DSIRE): <http://www.dsireusa.org/>
 - American Council for an Energy-Efficient Economy (ACEEE): <http://www.aceee.org/energy/index.htm>

Action Item: All group members are asked to review the draft catalog of actions, and to make suggestions for additions, changes, or comments, as needed.

- TWG members will first focus on assembling a complete list of potential actions for the RCI sector Catalog.
- Additions and changes can be made on a Word document that the facilitators send out or can be noted in an email message.
- TWG members should email their additions and changes to the options catalog and descriptions to Amy Wheelless at amy.wheelless@ross-assoc.com by COB Friday, July 11 so that a new draft catalog can be posted on the website prior to Meeting #2.
- Those who make changes or additions may be asked to clarify or elaborate on these changes at the next TWG meeting.

Public Input and Announcements

There were no public comments or announcements.

The next meeting of the RCI TWG will be Tuesday, July 15 from 10:00am to 11:30am CT. Members of the public can listen-in to the meeting by calling (800) 704-9804, passcode 325 522.